CHRIST'S HOSPITAL SCHOOL CENTRE GUIDE







22 Milsom Street, Bath BA1 1DE, UK

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CONTACT US

+44 1225 443261 info@elac.co.uk www.elac.co.uk



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CHRIST'S HOSPITAL SCHOOL CENTRE GUIDE

Christ's Hospital School was founded by King Edward VI in the 16th century in Greyfriars, London and Hertford. The purpose of the school was to provide a place of education for the poor and destitute. The first children entered the school in Newgate in 1552. The school remained on this site for over 300 years before moving to its present site in Horsham in 1897.

Despite its new location, the school retains its original vision today, educating bright children from disadvantaged backgrounds. The present site is home to 800 pupils and occupies a site of over 1,200 acres. The school's facilities include a magnificent Victorian dining hall which is large enough to accommodate all students in one sitting, and which houses one of the largest paintings in Europe, by the artist Verrio.

The school also boasts a stunning theatre modelled on Shakespeare's Globe Theatre. The school offers a wealth of excellent, modern facilities including spacious classrooms, a large sports centre, an indoor swimming pool, Astroturf sports pitch and numerous playing fields. There is a railway station in the village offering easy access to London, Brighton and other destinations.



ELAC STUDY VACATIONS

Elac Study Vacations was formed in 1991 with one centre in Eastbourne. We now have multiple summer centres and one year round-centre in Bath, which is also our head office.

We currently welcome over 4,000 students from all over the world to our courses. Despite this growth, we still retain the values and ethos that characterized Elac from the beginning: to run quality courses that are attractive to staff, students and partners and where the welfare of all is our main priority.

MISSION STATEMENT

Our goal is to be an independent, ethical and environmentally-aware organisation dedicated to the teaching of English, and more generally to the nurturing of positive values in young people in an international setting.

To achieve this goal, we aim to provide a secure, welcoming, inclusive and fun environment where students can feel at ease with each other and our staff, whilst on a course which they find both stimulating and challenging.

We believe that this will provide the platform we need to deliver the following outcomes for our students:

- A development of their language skills and confidence
- A deepening of their knowledge and understanding of British life and culture
- A broadening of their outlook on the world and awareness of other perspectives
- New, wide-ranging and long-lasting friendships that cross cultures









ACCOMMODATION AND LAYOUT

The accommodation is provided in eight boarding houses and the sixth form accommodation building. Named after famous writers (Peele, Thornton, Middleton, Coleridge, Lamb, Barnes, Maine and Leigh Hunt), the houses are arranged along a long avenue running through the heart of the school, and are divided into two wings (A & B). Each house accommodates around 85 pupils.

The houses are all quite similar in design offering a mixture of shared rooms and singles, with shower blocks on every corridor. Disabled access rooms are available. Rooms sleep from 1 to 4, with single rooms for group leaders. There are spacious social areas available in every boarding house. The sixth form accommodation (Grecians) is more modern and all rooms are single with a sink in each room. Bedding is provided but students need to bring their own towels. The accommodation is a few minutes' walk from the dining hall and classrooms.



WELLBEING AND MEDICAL CARE

The physical and mental health of our students and staff is a priority and we encourage students to talk to us if they are experiencing any problems. We keep a record of all student's medical conditions and requirements, so all staff are aware of specific conditions, e.g. food allergies.

If a student becomes unwell, we will arrange to take them to a local GP. Crawley Hospital has an A and E department as well as general wards. Local pharmacies can also help with minor ailments.

A First Aid box is kept in the Elac office and basic kits are taken on all excursions. The ELAC team have numerous First Aiders. They will be available throughout the day. Any injuries/accidents should always be reported to the Elac Office.

SAFEGUARDING/ WELFARE

All our staff are employed using safer recruitment methods and receive training regarding student welfare and child protection and are aware of the Elac safeguarding policy. If they notice a student is experiencing any problems, they will liaise with the Welfare Officer and Group Leader, who can then investigate and take the appropriate action. This is referred to head office and the Designated Safeguarding Lead if necessary.

We also have a legal duty to identify and safeguard children who may be vulnerable to radicalization (the Prevent duty).

We maintain a good supervision ratio of staff to students, both during activities on-site and educational excursions offsite.

All Elac staff, group leaders and students sign a code of conduct which indicates the kind of behaviour we wish to promote. It clearly sets out the process for dealing with unacceptable behaviour. Information can be downloaded from the following link -

http://elac.co.uk/downloadable-information/

There are three roll calls daily: at the start of lessons, at the start of activities, and in the accommodation in the evening.

Curfew times are communicated and we expect students and group leaders to respect these.

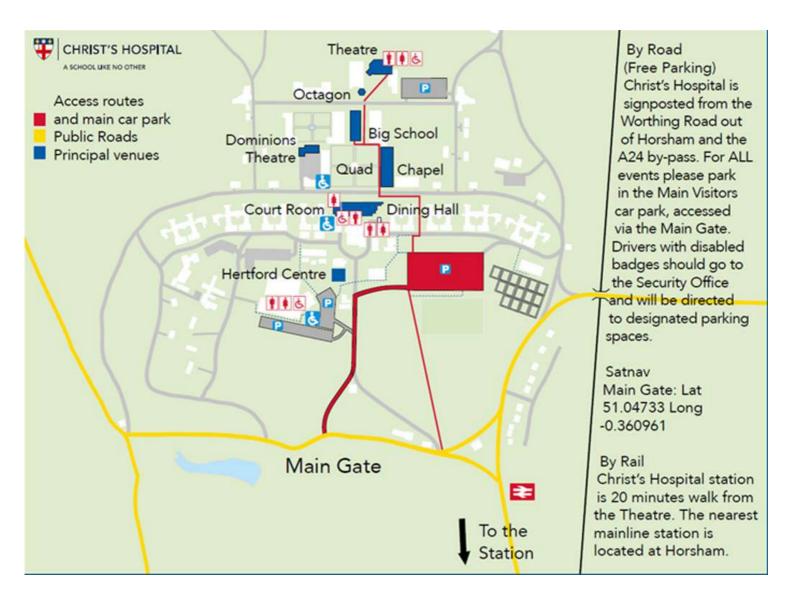








SITE PLAN OF CHRIST'S HOSPITAL SCHOOL











THE ELAC EXPERIENCE

We aim to deliver a rich and varied experience: a blend of language learning, cultural highlights, personal development and fun. Each centre has its own particular style, but there are common features and a shared ethos across all our centres.

The combination of lessons and projects, activities, social events and educational excursions makes up the Elac Experience, led by a committed team of staff, many of whom have chosen to work for Elac summer after summer.

All students on our two or three-week Summer programmes, **Voyagers (11-14)** and **Trailblazers (14-17)**, will experience their own unique Elac journeys. Here are some aspects of our programmes which are the same for everyone.



Welcome:

- · Meet and Greet
- · Private coach/taxi transfer to your centre
- · Welcome meeting & course orientation

Lessons:

- English level test
- · Communication language skills & functional English
- 1:16 teacher/student ratio
- Lessons linked to Educational excursions

Creative & Physical Activities:

- Physical activities e.g. swimming, games, sports
- · Creative activities e.g. drama, design, art & craft
- Workshops; Music & Rhythum, Circus Skills, Exploring Creativity etc.
- Evening entertainment programme, e.g. Discos, Talent Shows, Quizzes & Sports Tournaments

Educational Excursions:

- 2 half day local excursions (*3 for 3-week students)
- 3 full day excursions (*4 for 3-week students)
- 1 optional excursion (*2 for 3-week students) **supplements apvply)
- · Entrances and/or tours included

Farewell:

- Private coach/taxi transfer to your departure airport
- End of course certificate

TRINITY EXAMINATION

Students have the option to be prepared and entered for the Trinity GESE at the appropriate level. This takes place during three additional sessions organised in the afternoons or evenings prior to the exam.

There is an additional charge for entering the exam (please see our

The exam is offered at 12 Grades.
These are as follows:

website).

Initial Stage: Grade 1 - 3
Elementary Stage: Grade 4 - 6
Intermediate: Grade 7 - 9
Advanced: Grade 10 - 12

It is envisaged that the majority of our students will be entered across grades 3 - 8.

TEACHERS

We require our teachers to have a degree plus a TEFL certificate, for example, CELTA or Trinity Cert. TESOL.

Teachers are supervised by an Academic Manager who provides academic support and ensures the programme is delivered to the highest possible standard. We also pride ourselves in our teacher development programme of workshops and lesson observations provided throughout the summer.

VOYAGERS AGES: 11-14

Increasing confidence and developing creativity and collaborative skills are key to young teenagers' language progress. Our Voyagers programme aims to develop these soft skills and build on students' English competency through fun interactive activities, so they capitalise on the international summer environment and are motivated to advance on their journey to becoming confident English users.

WELCOME & TESTING

LEVEL TEST, CAMPUS TOUR & WELCOME

ENGLISH COMMUNICATION SKILLS

- LESSONS LINKED TO EDUCATIONAL VISITS
- COMMUNICATIVE LANGUAGE SKILLS & FUNCTIONAL ENGLISH



21ST CENTURY SKILLS

- INTRODUCTION TO 21ST CENTURY SKILLS
- CREATIVE PROJECTS
- FUNCTIONAL ENGLISH
- GROUP WORK
- ROLE PLAY & PRESENTATIONS



SUMMER WORKSHOPS

- MUSIC & RHYTHM
- CIRCUS SKILLS
- PHOTOGRAPHY & DIGITAL MEDIA CHALLENGES
- EXPLORING CREATIVITY
- TEAM BUILDING



PHYSICAL & CREATIVE ACTIVITIES

- FOOTBALL, BASKETBALL, SWIMMING, VOLLEYBALL, DODGEBALL...
- CREATIVE & CHALLENGING ARTS SESSIONS (T-SHIRT DESIGNING, DRAMA, ART & CRAFTS)...



GLOBAL CITIZENSHIP

- CULTURAL EXCHANGE
- GLOBAL ENVIRONMENTAL AWARENESS PROJECTS
- STEM CHALLENGES



EVENING ENTERTAINMENT PROGRAMME

- DISCOS
- TALENT SHOW
- QUIZZES
- MOVIE NIGHTS
- CASINO NIGHT
- SPORTS TOURNAMENTS
- MINI OLYMPICS
- MURDER MYSTERY
- CHILL OUT LOUNGE

EDUCATIONAL EXCURSIONS

- FULL DAY TO LONDON INC.
 GUIDED TOUR AND MUSEUM
 VISIT
- FULL DAY TO BRIGHTON INC.
- VISIT TO ROYAL PAVILION
- FULL DAY TO OXFORD INC. VISIT TO A COLLEGE

•

3 WEEK STUDENTS

• FULL-DAY TO LONDON INC. VISIT TO A MUSEUM

HALF DAY TO ARUNDEL



OPTIONAL EXCURSIONS

A CHOICE OF CULTURAL, EDUCATIONAL AND FUN DESTINATIONS TO VISIT (SUPPLEMENT APPLIES.TO SEE BOOKLET CLICK HERE



TRAILBLAZERS AGES: 14-17

Developing 21st Century Skills and gaining a global perspective on topical issues are key to success in academic and professional life. Our Trailblazers programme aims to equip older teenagers with these higher skills, so they are challenged to use English in a stimulating way and are championed on their journey to become confident and successful young adults.

WELCOME & TESTING

LEVEL TEST, CAMPUS TOUR & WELCOME

ENGLISH COMMUNICATION SKILLS

- LESSONS LINKED TO EDUCATIONAL VISITS
- COMMUNICATIVE LANGUAGE SKILLS & FUNCTIONAL ENGLISH



21ST CENTURY SKILLS

- 21ST CENTURY SKILL DEVELOPMENT
- BUSINESS INNOVATION
- CRITICAL THINKING
- PUBLIC SPEAKING
- LEADERSHIP



SUMMER WORKSHOPS

- MUSIC & RHYTHM
- CIRCUS SKILLS
- PHOTOGRAPHY & DIGITAL MEDIA CHALLENGES
- EXPLORING CREATIVITY
- TEAM BUILDING



PHYSICAL & CREATIVE ACTIVITIES

- FOOTBALL, BASKETBALL, SWIMMING, VOLLEYBALL, DODGEBALL...
- CREATIVE & CHALLENGING ARTS SESSIONS (T-SHIRT DESIGNING, DRAMA, ART & CRAFTS)...



EVENING ENTERTAINMENT

PROGRAMME

GLOBAL

CITI7FNSHIP

• MODEL UNITED NATIONS

 GLOBAL ENVIRONMENTAL AWARENESS PROJECTS

• STEM CHALLENGES

- DISCOS
- TALENT SHOW
- QUIZZES
- MOVIE NIGHTS
- CASINO NIGHT
- SPORTS TOURNAMENTS
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 HALF DAY TO ARUNDEL

OPTIONAL EXCURSIONS

A CHOICE OF CULTURAL, EDUCATIONAL AND FUN DESTINATIONS TO VISIT SUPPLEMENTS APPLY. FOR FURTHER INFORMATION, CLICK HERE



DISCOVER CULINARY SKILLS



We are pleased to offer a Culinary Skills Course at Christ's Hospital School.

This course offers students the chance to learn new skills in the kitchen and enhance their skillset while tackling a wide range of dishes. The College has modern facilities and provides all the food and utensils required. Students are supervised and briefed regarding health and safety.

There is an extra supplement for this course, and the minimum number is six.

- 21 hours of lesson time
- Small groups (max 10 per class)
- · Classes led by professional chefs
- Pre-course welcome and information pack
- All equipment and ingredients included
- End of course certificate

The course will appeal to everyone who loves food! Students will be encouraged to experiment and practise in a hands-on manner, learning a range of new skills and gaining confidence and knowledge that will be invaluable in the future.

SESSIONS

- 1. BASIC BREADS
- 2. CURRY CLUB
- 3. PLANT POWER
- 4. SUSHI
- 5. BEST OF BRITISH
- 6. CANAPES
- 7. SWEET TREATS









MEALS

Meals are buffet style and comprise breakfast, lunch and an evening meal. There is a choice of food to cater for vegetarians, religious diets, etc. The dining hall at Christ's Hospital is impressive, with traditional wood paneled walls and oil paintings.

For excursions, a packed lunch or lunch vouchers are provided. The packed lunch consists of a sandwich/baguette, crisps, fruit, cake/chocolate bar, mineral water/drink, or similar. Any specific food requirements should be made known to Elac in advance so that the caterers can be informed.



BREAKFAST 7.30 - 8.30

This is a continental breakfast with a full English breakfast served twice weekly.







LUNCH 12.15-13:30

There are several choices of menu which always include vegetarian dishes as well as a selection of hot and cold dishes.



DINNER 18:00 - 19:30

Again there are several choices of menu which always include vegetarian dishes as well as a selection of hot and cold dishes. Students are not restricted to one serving.











TWO WEEK INCLUDED EDUCATIONAL EXCURSIONS

These are a very popular part of our course, and give students an opportunity to use their English as well as learn more about Great Britain. Students have the opportunity to learn more about the trip during lessons. Students travel by coach or train to these destinations. Activity leaders will brief students to follow certain rules for their own safety. On our return, a late dinner will be served. On a two week programme students will go to London twice.

LONDON FULL DAY

Our excursion to London begins with a walking tour of the city – the best way to see all the world-famous landmarks. These include Buckingham Palace, The Houses of Parliament, Westminster Abbey, Trafalgar Square and much more. At the end, you will have some free time in Oxford Street (or another location your group has chosen) to shop and buy souvenirs.

If you want to do something different with your afternoon, here are some alternative activities we can help you arrange:

Natural History Museum Science Museum Covent Garden British Museum Shakespeare's Globe Tower of London* National Gallery
Camden Market
London Eye*
London Aquarium*
The Shard*
London Dungeons*





*These venues have entrance fees so there will be an additional cost: please talk to the activity manager if you want more details.

BRIGHTON FULL DAY



Brighton is a famous seaside resort city in East Sussex. It has many attractions, including an extensive beach and seafront, the pier, and excellent shopping around 'the Lanes'. It is also home to the famous Royal Brighton Pavilion, which you will visit.

We travel there by train and the itinerary involves a walking tour of the main attractions then a visit to the Royal Pavilion. There will also be some free time to spend relaxing or playing games on the beach, or shopping.









OXFORD FULL DAY



Oxford is a city with a long history, much of it surrounding the university: together with Cambridge they are among the oldest and best known universities in Europe. Oxford University is made up of a number of independent colleges, and these are scattered throughout the city centre.

The visit consists of a walking tour with our activity leader, taking in most of the famous sites, and there is also the opportunity to visit one of the colleges, so that you can get a feel of what it is like to study there. Visits to some of the excellent museums can also be organized (*additional cost).

There will also be time for some shopping, or you may want to organize rowing or punting on the River Isis (* additional cost)

HORSHAM HALF DAY

Horsham, on the River Arun, is the nearest town to Christ's Hospital School so we always give our students the opportunity to visit, look around this lively market town and do some shopping.

The town itself is an interesting mix of traditional English architecture and modern facilities. Many buildings in Horsham date from the 18th century (and earlier) but there is also a modern covered shopping centre.











THREE WEEK INCLUDED EDUCATIONAL EXCURSIONS







LONDON FULL DAY (SECOND VISIT)

In a city like London, there is always something fun to do. On the second trip students will have the chance to visit London's wonderful museums (Madame Tussauds, London Dungeons, Science Museum), markets, art galleries or parks.

There will also be chances to explore a new part of London, such as Covent Garden, Kings Cross, Greenwich, London Zoo, Hampton Court or Notting Hill.

ARUNDEL - HALF DAY

Arundel is a picturesque market town, 20 minutes from Christ's Hospital by train.

Students can walk around outside the famous castle, explore the cobbled streets and unique shops, or spend some free time enjoying the countryside by the River Arun.



HORSHAM - FREE TIME

Horsham, on the River Arun, is the nearest town to Christ's Hospital School so we always give our students the opportunity to visit, look around this lively market town and do some shopping.



OPTIONAL EDUCATIONAL EXCURSIONS

As well as included excurions, there are also opportunities to go on optional excursions. In a two week programme there is one optional excursion day, and in a three week programme there are two. These can be found in the booklet, "Optional Excursions", which gives suggested itinerares and costs. If you would like to supplement your programme, please speak to the Head office, or the Activity Manager on arrival.









GROUP LEADERS

Working closely with Group Leaders is essential, as they know their students, their culture and their language. This happens through regular meetings when information is shared and issues can be raised.

Prior to the Welcome Meeting on the first day of the course, where the Elac Management Team share information with Group Leaders regarding all aspects of the course, Group Leaders will be given a Welcome Pack complete with information for helping both students and Group Leaders settle into the programme.

We also want Group Leaders to enjoy their time with Elac and have an opportunity to meet other leaders. Events are organized, such as visits to places of local interest, teacher development sessions, cream teas, or a cheese and wine evening.

Elac has a dedicated office and its location will be given out when students arrive. There is also a Group Leaders room on-site where Group Leaders can relax and have access to tea and coffee.



USEFUL TELEPHONE NUMBERS

- Elac Christ's Hospital Office: +44 1403 247747
- Elac Christ's Hospital
 24 hour
 emergency:TBC -
- Police, Fire,
 Ambulance 999
 (emergencies only)
- Police non emergencies +441273 475432
- Elac Head Office (Bath): + 44 1225 443261

CENTRE ADDRESS

Elac Study Vacations
Christ's Hospital School
Horsham
West Sussex
RH13 0YP

If sending post, please ensure the letter/package is clearly labelled with the student's name and group.

SECURITY

The UK is seen as a safe place to visit and Christ's Hospital is a safe location. However, we advise students to lock all windows and doors on leaving their accommodation building and follow security procedures explained by their Group Leader on arrival.









INDIVIDUAL STUDENTS

Individual students receive a warm welcome at all of our centres. This is a great way for them to really immerse themselves in the English language and make new friends. Students who travel independently often require a certain level of maturity, so the age range is slightly different to the group age: 14 is the minimum age we can accept. The maximum age is 17.

Individual students have a designated staff member to ensure their stay is a success. They will meet with them regularly to ensure they have all the information they need about the programme, activities and excursions, and to offer them support if they experience any issues.



ENROLMENT PROCESS FOR INDIVIDUALS

When an enquiry is received, our head office will check availability and offer advice as to the best course for the individual student. This may depend on the student's age, interests and nationality. We can also organise visa invitation letters if necessary and suggest different travel options.

The next stage is that the student (or their parent) receives an enrolment form, where we request parent's details, level of English, confirm dates etc. This form contains terms and conditions explaining when and how to pay.



ONCE ENROLLED

The student will receive confirmation and also further information on the course, plus Elac's code of conduct and advice on staying with a host (if necessary).

Two weeks before the course begins, the full amount for the course is paid. At this stage, we will double-check we have a student's travel details, mobile phone details, and organise a personal meeting service if required.

The student also receives a letter of authorisation enabling them to travel as a minor abroad. If staying with a host, they will also receive a host profile and information for their first day on the course.

THINGS TO CONSIDER

Travel to the centre is not included, but as mentioned above, Elac can organise a personal meeting service: someone to meet or drop the student at the airport. As an unaccompanied minor, we can provide details in advance of who is collecting the student and will ensure they are taken to the desk on departure.

If you would like a copy of our Individuals Handbook, please click here









WHAT STUDENTS NEED TO BRING



DOCUMENTS



FOR EXCURSIONS

- · Passport and copy of it
- Visa document and copy of it (if required)
- Insurance document (including EHIC card if from EU)
- A copy of any medication prescriptions or certificates
- UK currency

- · Casual clothing
- Trainers
- · Sports clothes
- Swimwear
- Swim towel
- · Something smart
- Costume for disco/talent show
- Bag for dirty laundry

- Small backpack/handbag
- · Comfortable clothes
- · Shoes for walking
- Umbrella
- Waterproof jacket
- Sunglasses & sunscreen



- Toiletries, eg shampoo, soap, toothpaste,
- Medicines, eg asthma inhaler, contact lens solution
- Towel



- Electronic devices (camera, mobile phone, ipad)
- Travel adaptor (UK 3 pin, 13A, 220V - 240V



- Pencil case
- · Pen & Pencil
- Notepad
- Water bottle
- Tissues
- · Hand sanitizer









GENERAL INFORMATION



STUDENT AGES & NATIONALITIES

- 11 18 years
- Italian
- Spanish
- French
- Austrian
- Greek
- Russian
- Japanese
- Chinese
- Israeli

Please note - the above nationalities are popular examples. We host various nationalities throughout our centres.



AIRPORT ARRIVALS

- Group will be met by an Elac representative.
- Travel to centre by private coach.
- On arrival Elac staff show them to their accommodation. .
- Transfer time Gatwick (LGW)
 30 minutes, Heathrow (LHR)
 60 minutes



REGISTRATION & INTRODUCTION

Students will have a welcome talk and a tour of the site. Students will receive the following items:

- Lanyard/wristband
- Course programme
- Emergency Contact Card

Students are registered prior to or after their assessment test.



FIRE SAFETY



MOBILE PHONES



NOISE

- Fire safety procedures on first day
- Practice fire drill for students.
- Fire signage throughout building
- Group leaders explain safety procedures to students in their own language.
- All mobile phones must be switched off during lesson times.
- Teacher may confiscate phone if rules are not followed.
- Students must keep noise to a minimum when returning to their accommodation
- Curfew is 10pm.











DEPOSITS

- Group Leaders asked to hold a deposit of £25 per student in case of damages.
- Group Leader to investigate and pay for any damages caused.
- Individuals should pay the deposit to the Welfare Officer.
- Replacement of lost fob/key is £100.



DAMAGES

- Fire alarm set off between
 9.00 and 5.30 pm: £75.00
- Fire alarm set off between 5.30 pm and 9.00 am: £100
- Replacing/refilling fire extinguishers: £150

The school imposes the above call out charges for deliberate acts of misuse.



SMOKING, DRUGS & ALCOHOL

- It is illegal to smoke in any indoor public places - this includes vaping.
- There is no smoking allowed on the Christ's Hospital campus, except for a small designated area for staff.
- No alcohol or drugs are permitted in any of our junior vacation courses regardless of age.



COMPUTER AND WIFI ACCESS

- Wifi available throughout the site
- Student access to computer room during activities.



SHOP

Shop on-site that sells:

- · Hot and cold drinks
- Chocolate
- Snacks
- Sweets
- Ice cream

As well as a range of other useful supplies.



LAUNDRY

- · Laundry room in each house
- Washer and dryer available.
- Must provide own washing powder.
- Bed linen washed once a week.















- Selection of banks nearby (Horsham)
- Post Office in Horsham
- Alternatively, currency exchange can be done whilst on excursions.

Horsham Hospital Minor Injuries Unit, Hurst Road, Horsham, RH12 2DR, tel. 01403 227000

Park Surgery, Albion Way, Horsham, RH12 18G, tel. 0844 815 1511

- Train station on-campus
- Direct trains to London (60min) & Horsham (5min)
- Direct buses to Horsham (10min) go from outside the school (Bluecoat Pond Road).
- Taxis can be organized through the Elac Management team.



QUIET/MULTI-FAITH ROOM

- All students and Group Leaders can have access to a quiet room for religious observance.
- Please speak to the Elac management team for more information.





PLACES OF WORSHIP

- St Mary's Church (Anglican) Causeway, Horsham, RH12 1HE, tel. 01403 253762
- St John the Evangelist (Catholic) 3 Springfield Road, Horsham, RH12 2PJ, tel. 01403 253667
- Madina Mosque (Muslim) 2 Park Terrace East, Horsham, RH13 5DN, tel. 01403 251504

FINAL COMMENTS

If you have any queries about this course, please get in touch with our head office. Further information and photos can be found on our website (www.elac.co.uk). We hope you enjoy your course at Christ's Hospital School.